**SFRR-Europe sponsorship of scientific activities**

**REQUEST FOR SUPPORT**

SFRR-E may provide financial support for scientific conferences and other scientific activities whose purposes comply with the objectives of the Society (see www.sfrr-europe.org).

The organizer or designated individual should complete the following form and email this to Prof. Clare Hawkins, SFRR-E Secretary-General (email: clare.hawkins@sund.ku.dk). Please attach the budget as indicated below..

1. Title of event / conference

2. Individual(s) and organization(s) responsible 3. Amount requested (Euros)

(***see point 1 below***) (***see point 2 below***)

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4. Contact information, including web site

Name:

Affiliation:

Address:

Phone:

Email:

Website:

4. Venue and date of the meeting

5. Brief list of meeting themes / topics

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6. Proposed invited speakers (indicate if they have already accepted)

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7. List of organization(s) supporting the meeting scientifically

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8. List of organizations / companies who have already offered financial support (if different from above)

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9. Proposed use of SFRR-E funds (***see point 3 below***)

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10. Please ***attach*** a brief budget of the meeting, indicating support (requested, granted, etc).

**Please note that any support offered by SFRR-E is contingent on adhering to the following responsibilities and limitations:**

1. At least one of the meeting organisers must be a member SFRR-E
2. Applicants can request funding to a maximum of €2500, unless an exceptional case can be made to warrant additional funds.
3. The funds granted must only be used for the indicated purposes. Preference will be given for requests to support the attendance of young researchers who are members of SFRR-E.
4. A short scientific report (MS Word file 400-600 words) must be sent to the Secretary-General within 1 month of the event, containing information as to the success of the meeting (number of delegates, main themes, major breakthroughs) information, together with copies of the meeting program, book of abstracts / proceedings and other notable information (conference photographs etc.). Please note that failure to provide a report will jeopardize future funding requests.